

IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

September 9, 2016

12:45 p.m.

SAN DIEGO ROOM

3851 Rosecrans St.

San Diego, CA 92110

I. CALL TO ORDER: The meeting was called to order at 1:00 p.m.			
A. Attendance			
Members		Excused Members	Guests
Esther Anthony-Thomas Pat Bogard Michele Geving Yolanda Ivy Charles Kirtley III	Martha McCarthy Sandra Nicholls Cheryl Sevier Noreen Woods		Burton Disner Wesley Thomas
Alternates	AIS Staff	IHSS Public Authority	
	Elsa Caprioglio Charles Bleakney	Vickie Molzen Diana Montellano	
Item	Outcome/Discussion		Action Items
II. PLEDGE OF ALLEGIANCE Done			
III. INTRODUCTIONS: Everyone in attendance was asked to introduce themselves.			
IV. APPROVAL OF AGENDA: Michele asked for a motion to approve the agenda; there will be no presentation. Pat made a motion to approve the amended agenda; it was seconded by Cheryl— Motion carried unanimously.			
V. APPROVAL OF MINUTES: Michele asked for the review of August’s minutes; Charles made a made motion to approve the minutes; seconded by Yolanda— Motion carried.			
VI. CHAIR’S REPORT: No Report.			
VII. BOARD LETTERS (discussion and possible action): None			
VIII. REPORTS			
A. AIS Council	Martha provided information on Community engagement forums and mentioned that she represents AIS in the North Can. On the week of October 10 to Oct 16, HHSA is partnering with the community to reduce the stigma around mental health and will host the Check your Mood Week event. Some events are providing dinner a registration is required. <i>Diana will send electronic copies of both flyers.</i>		
B. Membership Committee	Charles has nothing to report on membership. One of the members asked about waiting time between past members to rejoin the committee. Michele and Vickie will review Bylaws.		
C. IHSS	Elsa talked about the Specialized Children’s Workers who are social workers who have caseloads of only recipient children. She also mentioned that IHSS was approved for 11 additional positions and interviews are in the works.		
D. UDW	Cheryl talked about the Contract Proposal for IHSS Providers in San Diego County: a wage increase immediately and one each year for the next three years. UDW is asking for Health Care, Sick Leave, Respite, and Vacation Time.		
E. CICA	Michele read her CICA notes. She also talked about a program in place in Riverside County named Provider Emergency Back Up System (BUS).		

	<i>She will send the information electronically to share with the group.</i> Yolanda will sit on Michele's behalf at the next CICA Call.	
F. Public Authority	Vickie announced Ellen's retirement at the end of the year. She talked about the November 2 nd Individual Provider Recognition Event which will be in conference format, not Open House. It's from 10:00 a.m. to 3:00 p.m. This committee will have a table to help recruit new members. Vickie talked about an ongoing State Audit on Payroll. Next month auditors are coming to the County to interview staff. She mentioned the work being done on a process with electronic timesheets. Vickie announced on FLSA/Overtime issues and said that people are starting to get violations notices. IPs with questions can call the PA; recipients with questions can call the IHSS Overtime Unit.	
IX. PRESENTATION (discussion and possible action). – A. No presentation.		
X. OLD BUSINESS (discussion and possible action): A. IHSS Advisory Committee Brochure. - Michele referred to the brochure provided in the packet. Public Authority's new logo and current members' names were revised. Brochures will be ready to distribute at the November 2 Individual Provider Recognition Event. Schedules for the resource table at the November 2 Event are as follows: Pat and Sandi will do the morning schedule (Martha and Noreen will be able to provide morning breaks) Michele, Esther and Charles will do the afternoon.		
XI. NEW BUSINESS (discussion and possible action): A. None		
XII. PUBLIC COMMENT: Wesley Thomas talked about the electronic processing of timecards; there is already a method out there. Burton said there is a Caregiver Conference at the Methodist Church on September 16.		
XIII. MEMBER COMMENT: Noreen asked to pass the word to people who live in the 92113 area code interested in the MAAC Project; there is money and funding for that area. Holiday Potluck was discussed and will be revisited at the next meetings.		
XIV. NEXT MEETING AGENDA at Rosecrans Health Complex on Mental Health First Aid. <i>Noreen will contact Miss Reynolds to set up. If Mental Health not available Michele will look for another presenter.</i>		
XV. ADJOURNMENT: Noreen adjourned the meeting at 2:15 p.m.		
Minutes respectfully submitted by Diana Montellano		