

IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

August 9, 2019

12:45 p.m.

5560 Overland Ave.

San Diego, CA 92123

ROOM 171

I. CALL TO ORDER: The meeting was called to order at 12:50 p.m.			
A. Attendance			
Members		Excused Members	Guests
Burton Disner Demra Henderson Yolanda Ivy	Bill Kelly Charles Kirtley III Antonio Wilson	Esther Anthony-Thomas Noreen Woods Shirley Owens Cheryl Sevier	Dianne White Maria R. Hafely Marissa Chavez Angela Vittucci James Johnsen
Alternates	AIS Staff	IHSS Public Authority	
	Maria Molina-Melendez	Vickie Molzen Diana Montellano	
Item	Outcome/Discussion		Action Items
<i>Committee Chair and Vicechair were absent and committed voted to named Burton Disner as acting chair for this meeting.</i>			
II. PLEDGE OF ALLEGIANCE: Done			
III. INTRODUCTIONS: Everyone in attendance was asked to introduce themselves.			
IV. APPROVAL OF AGENDA: Burton lead the meeting and asked for a motion to approve the agenda. Demra made a motion to approve the agenda; seconded by Charles— Motion carried unanimously.			
V. APPROVAL OF MINUTES: July’s minutes were reviewed; Bill made a motion to approve the minutes. Charles seconded. Motion carried unanimously.			
VI. CHAIR’S REPORT: No report.			
VII. BOARD LETTERS (discussion and possible action):			
A. None			
VIII. REPORTS			
A. AIS Council	Bill said that AIS Council will meet next Monday; he will have a report next month.		
B. Membership Committee	Maria said there are two potential members in attendance that will be voted on later today.		
C. IHSS	Maria presented on Elsa’s behalf. New IHSS Social Workers were hired and will start this month and will attend training. Electronic Visit Verification (EVV): consumers and providers are encouraged to sign up for the electronic verification; she shared that San Diego will go live in September 2020.		
D. UDW	No report.		
E. CICA	No report.		
F. Public Authority	Vickie said there are a few staff changes in Public Authority; a member of the Admin resigned, and Iona Armando is the new member of the Admin Team. The State is quiet during this time and there is not a lot to report on. Vickie said that PA will get Robert’s Rules of Order and will be brought to the committee		
IX. PRESENTATION: None.			

X. OLD BUSINESS (discussion and possible action):

A.- Bylaws – The Bylaws were reviewed by the members and some amendments were proposed and discussed. In Article 3/Part B: The composition of the committee was proposed to go from 11 to 9 members (5 Consumers, 2 Providers, 1 AIS Advisory Council and 1 Community member). Motion made by Bill and seconded by Charles **Motion carried unanimously**. Article 3/Part B.- Members not to be appointed by the County’s Chief Administrative Officer but by Kim Gallo, Aging and Adult Services Director- Demra moved the motion and it was seconded by Charles. **Motion carried unanimously**. Antonio made a motion to add that in the absence of the committee’s Chair or Vicechair, the committee will appoint a chairperson for that meeting only. **Seconded by Bill. Motion carried unanimously.** *Vickie will work on the language and will present to the committee next month County Counsel will be asked to review the changes.*

XI. NEW BUSINESS (discussion and possible action):

A.- Two new members – Vote. - Maria introduced two potential members to the committee who were previously interviewed. Marissa Chavez was proposed as provider member. Yolanda made a motion to approve Marissa and it was seconded by Demra. **Motion carried unanimously**. Angela Vittucci was proposed as a consumer member. Antonio made a motion to approve Angela; it was seconded by Yolanda. **Motion carried unanimously.**

XII. PUBLIC COMMENT: None

XIII. MEMBER COMMENT: None

XIV. NEXT MEETING AGENDA: September’s meeting will take place in Room **172** at County Operations Center (COC) located at 5560 Overland Ave. San Diego, CA 92123.

XV. ADJOURNMENT: Burton adjourned the meeting at 1:29 p.m.

Minutes respectfully submitted by Diana Montellano