

**IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE**

October 11, 2019

12:45 p.m.

5560 Overland Ave.

San Diego, CA 92123

ROOM 172

<b>I. CALL TO ORDER: The meeting was called to order at 12:44 p.m.</b>			
A. Attendance			
Members		Excused Members	Guests
Marissa Chavez Burton Disner Demra Henderson Yolanda Ivy Bill Kelly	Antonio Wilson Shirley Owens Cheryl Sevier Angela Vittucci	Noreen Woods	James Johnson Kasey Stark
Alternates	AIS Staff	IHSS Public Authority	
	Elsa Caprioglio	Vickie Molzen Diana Montellano	
Item	Outcome/Discussion		Action Items
<b>II. PLEDGE OF ALLEGIANCE:</b> Done			
<b>III. INTRODUCTIONS:</b> Everyone in attendance was asked to introduce themselves.			
<b>IV. APPROVAL OF AGENDA:</b> Cheryl lead the meeting and asked for a motion to approve the agenda. Shirley made a motion to approve the agenda; seconded by Yolanda— <b>Motion carried unanimously.</b>			
<b>V. APPROVAL OF MINUTES:</b> September’s minutes were reviewed; Antonio made a motion to approve the minutes, Shirley seconded. <b>Motion carried unanimously.</b>			
<b>VI. CHAIR’S REPORT:</b> No report.			
<b>VII. BOARD LETTERS (discussion and possible action):</b>			
A. None			
<b>VIII. REPORTS</b>			
<b>A. AIS Council</b>	Bill had no report at the time since the AIS Council meeting will take place on Monday; September minutes will not be ready until next meeting. The AIS Advisory Council has reelected new officers and working on their committees.		
<b>B. Membership Committee</b>	Elsa welcomed Rissa on Maria’s behalf.		
<b>C. IHSS</b>	Elsa reminded members to watch one of the webinars on electronic timesheets.		
<b>D. UDW</b>	No report		
<b>E. CICA</b>	Shirley joined the CICA call; she mentioned that the electronic timesheets were discussed, and another topic was a program on extended care. CICA will send additional information to the Public Authorities on this issue. Antonio also sat in the call and said that the Electronic System Portal was discussed and mentioned that a lot of people said that it seemed like a scam since while tested it was overloaded and they were asked people to hold off for a couple of days. Rissa said that it is already working in San Diego. Vickie clarified that CDSS had a problem with CMIPS and the online timesheets and they		

	are fixing it and will be ready by November 1. Rissa asked if she can join the call. <b><i>Diana will send the contact information for her to join the call.</i></b>	
<b>F. Public Authority</b>	Vickie reminded the committee about electronic timesheet and to take a webinar on approving electronically or by phone; since this new system is coming up on September 2020. In San Diego there is about 12,000 people using electronic portal. Some people have signed up for Direct Deposit. There is a resistance on the use of computers and on sharing information; these concerns were shared with the State. Vickie invited the committee and all providers to attend the IP Recognition event; a flyer was shared. It's scheduled for November 22, 2019 at the Balboa Park Club; there will be a kiosk to help people sign up for Electronic Timesheets. This committee will host a table; Shirley signed up to staff the table from 10:00 a.m. – 12:00 p.m. and Burton from 12:00 p.m. – 2:00 p.m. Vickie also talked about the stipend members received for their attendance to this meeting which is to cover transportation and any incidentals, such as paying for an attendant.	
<b>IX. PRESENTATION:</b> None.		
<b>X. OLD BUSINESS (discussion and possible action):</b> <b>A.- None</b>		
<b>XI. NEW BUSINESS (discussion and possible action):</b> <b>A.- None</b>		
<b>XII. PUBLIC COMMENT:</b> None		
<b>XIII. MEMBER COMMENT:</b> Shirley shared about a problem she had with IHSS and was resolved.		
<b>XIV. NEXT MEETING AGENDA:</b> November's meeting will take place in Room <b>172</b> at County Operations Center (COC) located at 5560 Overland Ave. San Diego, CA 92123.		
<b>XV. ADJOURNMENT:</b> Burton adjourned the meeting at 1:16 p.m.		
Minutes respectfully submitted by Diana Montellano		