

**IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE**

November 8, 2019

12:45 p.m.

5560 Overland Ave.

San Diego, CA 92123

ROOM 172

<b>I. CALL TO ORDER: The meeting was called to order at 12:55 p.m.</b>			
A. Attendance			
Members		Excused Members	Guests
Marissa Chavez Burton Disner Demra Henderson Yolanda Ivy	Bill Kelly Antonio Wilson Shirley Owens Angela Vittucci	Cheryl Sevier Noreen Woods	Dianne White Maria Hafely Nancy Vera
Alternates	AIS Staff	IHSS Public Authority	
	Elsa Caprioglio Maria Molina- Melendez Cameron Gordon	Vickie Molzen Diana Montellano	
Item	Outcome/Discussion		Action Items
<b>II. PLEDGE OF ALLEGIANCE:</b> Done			
<b>III. INTRODUCTIONS:</b> Everyone in attendance was asked to introduce themselves.			
<b>IV. APPROVAL OF AGENDA:</b> Burton lead the meeting due to excused absences of Committee's Chair and Vicechair. He asked for a motion to approve the agenda. Yolanda made a motion to approve the agenda; seconded by Bill— <b>Motion carried unanimously.</b>			
<b>V. APPROVAL OF MINUTES:</b> October's minutes were reviewed; Yolanda made a motion to approve the minutes, Bill seconded. <b>Motion carried unanimously.</b>			
<b>VI. CHAIR'S REPORT:</b> No report.			
<b>VII. BOARD LETTERS (discussion and possible action):</b>			
A. None			
<b>VIII. REPORTS</b>			
<b>A. AIS Council</b>	Bill shared with the committee Supervisor Nathan Fletcher's (District 4 Visit) report and share Advisory Team Meeting Notes from October 21. Two priorities were identified; first, to make it as easy as possible for seniors and caregivers to connect to needed help and secondly, to know what senior and caregiver outreach is being done to inform residents of services. There are other ideas to explore. Bill also shared with the committee AIS Advisory Council minutes from October 14, 2019. He also handed out an Aging Roadmap booklet from San Diego County Regional Plan.		
<b>B. Membership Committee</b>	Maria mentioned that there are still seats to be filled. She will attend the Caregiver Recognition Event to promote the committee and to be able to recruit new members.		
<b>C. IHSS</b>	Elsa provided copies to the members of a notice sent to IHSS/WPCS Providers regarding the difficult time providers are facing using the Electronic Services Portal (ESP). <b>An electronic copy will be sent to the members.</b> Elsa also passed along a flyer on how to prepare for power outages.		
<b>D. UDW</b>	No report		

E. CICA	Antonio joined the CICA call and says that the problem with the Electronic Portal continues and it keeps being a topic to discuss at CICA calls.	
F. Public Authority	Vickie announced the Caregiver Recognition Event at the Balboa Park Club on Friday November 22, 2019 from 10:00 a.m. to 3:00 p.m. A separate room will be set up to assist with creating accounts for electronic timesheets. Free lunch will be served. Shirley and Burton are staffing the committee's table along with Maria. Maria will bring pamphlets.	
<b>IX. PRESENTATION:</b> None.		
<b>X. OLD BUSINESS (discussion and possible action):</b> <b>A.- Caregiver Recognition Event – November 22, 2019:</b> Vickie talked about the details in her Public Authority report. Burton mentioned about last month mention of a link for additional information on computers. Please visit <a href="http://www.c2sdk.org">www.c2sdk.org</a> . Burton clarified the link is not only for kids but for seniors as well. Also mentioned at this point was the San Diego Future Foundation as another site to research on computers for Seniors. Marissa also mentioned that there is another place in El Cajon. Please visit <a href="http://www.adaptive.org">www.adaptive.org</a> for additional information in A.C.E.S.		
<b>XI. NEW BUSINESS (discussion and possible action):</b> A.- None		
<b>XII. PUBLIC COMMENT:</b> None		
<b>XIII. MEMBER COMMENT:</b> None		
<b>XIV. NEXT MEETING AGENDA:</b> December's meeting will take place in Room <u>172</u> at County Operations Center (COC) located at 5560 Overland Ave. San Diego, CA 92123.		
<b>XV. ADJOURNMENT:</b> Burton adjourned the meeting at 1:20 p.m. Minutes respectfully submitted by Diana Montellano		