

IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

December 13, 2019

12:45 p.m.

5560 Overland Ave.

San Diego, CA 92123

ROOM 172

I. CALL TO ORDER: The meeting was called to order at 12:50 p.m.			
A. Attendance			
Members		Excused Members	Guests
Marissa Chavez Burton Disner Demra Henderson Yolanda Ivy Bill Kelly	Shirley Owens Cheryl Sevier Antonio Wilson Angela Vittucci	Noreen Woods	Erica Vanekelenburg Ronald Bradford Erica McCleese Ken Nakamuro Cristal Vera Brandy Montoya Jacqueline Jackson Nadine Branch John Peterson Ronnestha Lewn Trina Hassani
Alternates	AIS Staff	IHSS Public Authority	
	Maria Molina-Melendez	Vickie Molzen Diana Montellano	
Item	Outcome/Discussion		Action Items
II. PLEDGE OF ALLEGIANCE: Done			
III. INTRODUCTIONS: Everyone in attendance was asked to introduce themselves.			
IV. APPROVAL OF AGENDA: Cheryl lead the meeting. Bill made a motion to approve the agenda; seconded by Shirley— Motion carried unanimously.			
V. APPROVAL OF MINUTES: November’s minutes were reviewed; Burton made a motion to approve the minutes, Yolanda seconded. Motion carried unanimously.			
VI. CHAIR’S REPORT: No report.			
VII. BOARD LETTERS (discussion and possible action):			
A. None			
VIII. REPORTS			
A. AIS Council	Bill referred to the San Diego Aging Road Map booklet he handed out at a past meeting being used Statewide; it confirms County of San Diego is leading the way for the master plan on Aging to be presented by October.		
B. Membership Committee	Maria was glad to have attended the Public Authority Caregiver Recognition event at Balboa Park Club and tended this committee’s table with Burton’s help; she was greatly surprised with the good turnout. She has a list of potential members for this committee and will continue recruiting. At the event, she extended an invitation to attend today’s meeting to those interested in the committee.		
C. IHSS	Maria presented on Elsa’s behalf and said that IHSS is working on staffing and introduced Cristal Vera as her assistant in Training Development for new social workers joining IHSS.		
D. UDW	No report		

E. CICA	No report; meeting was cancelled. <i>Diana will double check on that.</i>	
F. Public Authority	Vickie talked about the huge success of the Caregiver Recognition Event. The number of attendees exceeded expectations; 825 people attended the event. She thanked Maria and Burton for talking with all the people who stopped at this committee's table. Vickie talked about committee's Bylaws (which were discussed with this committee in September's meeting); next steps include a draft Board Letter to be presented at a future date. There are three main changes to the Bylaws, appointments to the committee can be done by the AIS Director; number of members was reduced from eleven to nine; and the office of Secretary will be staff from the County or Public Authority.	
IX. PRESENTATION: None.		
X. OLD BUSINESS (discussion and possible action): A.- None		
XI. NEW BUSINESS (discussion and possible action): A.- None		
XII. PUBLIC COMMENT: One of the attendees who was invited by Maria at the Caregiver Recognition Event explained in detail her son's case. She asked for more experienced social workers and for better communication between agencies. Cheryl invited her to continue attendings these meetings. Nadine asked for a snapshot of ETS (Electronic Timesheet System) for the consumer. <i>Maria will bring documents to the next meeting to review.</i>		
XIII. MEMBER COMMENT: Shirley seconded the member of the public comment and talked briefly about her case. Marissa also went over the communication between IHSS and Regional Center and how they are two different entities and it may help to share information.		
XIV. NEXT MEETING AGENDA: January's meeting will take place in Room 172 at County Operations Center (COC) located at 5560 Overland Ave. San Diego, CA 92123.		
XV. ADJOURNMENT: Burton adjourned the meeting at 1:40 p.m.		
Minutes respectfully submitted by Diana Montellano		