

**IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE**

July 10, 2020

12:45 p.m.

Conference Call

Call-In: 1-866-242-9357 Pass Code: 9321062

<b>I. CALL TO ORDER: The meeting was called to order at 12:45 p.m.</b>			
A. Attendance			
Members		Excused Members	Guests
Marissa Chavez Burton Disner Demra Henderson Yolanda Ivy Cheryl Sevier	Angela Vittucci Shirley Owens Noreen Woods Antonio Wilson		Nadine Branch Jacqueline Jackson Nicanora Montenegro Arlene Volmer Nancy Vera James Johnson
Alternates	AIS Staff	IHSS Public Authority	
	Elsa Caprioglio Maria Molina-Melendez	Vickie Molzen Diana Montellano	
Item	Outcome/Discussion		Action Items
<b>II. PLEDGE OF ALLEGIANCE:</b> Done			
<b>III. INTRODUCTIONS:</b> Everyone on the call introduced themselves.			
<b>IV. APPROVAL OF AGENDA:</b> Cheryl chaired the meeting. Shirley made a motion to approve the agenda; seconded by Yolanda— <b>Motion carried unanimously.</b>			
<b>V. APPROVAL OF MINUTES:</b> June’s minutes were reviewed. Burton made a motion to approve the minutes, Antonio seconded. <b>Motion carried unanimously.</b>			
<b>VI. CHAIR’S REPORT:</b> No report.			
<b>VII. BOARD LETTERS (discussion and possible action):</b>			
A. Public Authority Budget Governing Body Letter: Vickie announced that the Public Authority’s Recommended Budget 20/21 Governing Body Letter was approved. Today, the Authorized Budget 20/21 Governing Body Letter needs the committee’s approval. Burton made a motion to approve the letter; Noreen seconded. <b>Motion carried unanimously.</b>			
<b>VIII. REPORTS</b>			
<b>A. AIS Council</b>	No Report. Maria will follow up with Renee Sherill at AIS to learn who’s the new AIS Council Representative to this committee.		
<b>B. Membership Committee</b>	Maria said that she is reaching out to IHSS staff to let them know how the committee is being conducted to pass the word on potential new members. Maria announced that Shirley ed to serve a second term.		
<b>C. IHSS</b>	Elsa said that IHSS was approved to continue conducting assessments via phone call or video call, for new applications. In-person assessments continue via phone. IHSS continues working on EVV (Electronic Visit Verification) since San Diego is part of the last wave scheduled to go live on September 1, 2020. She explained that the main focus is doing outreach making sure everyone signs up for ETS (Electronic Timesheet System) or to TTS (Telephonic Timesheet System) and facilitate the transferring to ETS. San Diego has a compliance of 58% on ETS. She also said that the State has sent mailers on EVV with instructions on how to sign in. Elsa also announced there are new IHSS supervisors and when this meeting resumes to an in- person schedule, she will bring		

	them to be introduced to the committee.	
<b>D. UDW</b>	Nicanora reported that UDW continues working on food drives and on EPG (Emergency Protective Gear) distributions. A membership meeting via zoom with UDW Board meeting is the planning process. Nicanora also said that UDW is thankful to Public Authority for the EPG and for working with them not only during the COVID 19 but all the time. UDW has received feedback from providers that the masks are not working properly and asks if they can be replaced for better ones.	
<b>E. CICA</b>	Marissa reported on the CICA call. She went over topics discussed on the call, among them the budget cuts. IHSS cuts were not passed. She also mentioned that Protective Supervision will be prorated. She said that State renamed PPE (Protective Personal Equipment) to EPG (Emergency Protective Gear).	
<b>F. Public Authority</b>	Vickie gave two reports, the first one on Committee's Bylaws Board Letter which was originally scheduled to go to the Board on April 4 <sup>th</sup> and due to COVID was pushed back. The date is now August 4 <sup>th</sup> . The second report is on the Sunset Review of this committee. Paperwork was completed and will be submitted. Antonio asked about committee's quorum on members; Vickie explained that the Bylaws Letter addresses changing the committee's composition from 11 members to nine members. This will impact how Maria does the recruitments. Maria gave her phone number (858) 505-6698 for anyone who knows of a potential member.	
<b>IX. PRESENTATION:</b> None.		
<b>X. OLD BUSINESS (discussion and possible action):</b> None		
<b>XI. NEW BUSINESS (discussion and possible action):</b> None		
<b>XII. PUBLIC COMMENT:</b> A member of the public inquired about TB and COVID Testing. Vickie clarified that TB Testing is not mandated for providers. Anyone who needs COVID testing should contact their health care providers or call 2-1-1.		
<b>XIII. MEMBER COMMENT:</b> No comments from members.		
<b>XIV. NEXT MEETING AGENDA:</b> August meeting location to be determined. It will likely be a conference call.		
<b>XV. ADJOURNMENT:</b> Meeting adjourned at 1:26 p.m.		
Minutes respectfully submitted by Diana Montellano		