

# IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

July 8, 2022, 12:45 pm.

Join Zoom Meeting

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<b>I. CALL TO ORDER: The meeting was called to order at 12:46 pm.</b>			
A. Attendance			
Members		Excused Members	Guests
Rosemarie Bahmani Nadine Branch Marissa Chavez Demra Henderson Yolanda Ivy	Shirley Owens Angela Vitucci Antonio Wilson Ethel Larkins		Don Howard Erica McClure Jacqueline Jackson Marielena Castellanos (Co of SD – OES) Chris Mendez – UDWA Andrea Christopher(A2i) Rusty Krumm Charles Kirtley Silvia
Alternates	AIS/IHSS Staff	IHSS Public Authority	
	Julie Lara Mayra Madrigal Aida Leon	Thomas H. Johnson Diana Montellano	
Item	Outcome/Discussion		Action Items
<b>II. ESTABLISHMENT OF QUORUM: Done</b>			
<b>III. PLEDGE OF ALLEGIANCE: Done.</b>			
<b>IV. INTRODUCTIONS: Everyone in attendance introduced themselves.</b>			
<b>V. TELECONFERENCE RULE: Nadine read Government Code 4. Ethel made a motion to accept the teleconference rule. Marissa seconded it. <b>Motion passed.</b></b>			
<b>VI. APPROVAL OF AGENDA: Nadine asked for the approval of the agenda. Yolanda motioned to approve the agenda, and Marissa seconded it. <b>Motion carried.</b></b>			
<b>VII. APPROVAL OF MINUTES: Nadine asked to review June’s minutes; Angela motioned to approve the minutes, seconded by Yolanda. <b>Motion carried.</b></b>			
<b>VIII. CHAIR REPORT: Nadine acknowledged Marissa’s new role as Vicechair and thanked Shirley for her contributions to the Committee. Nadine recommended that the members ensure their contact information is current and suggested checking their email frequently. She announced future presenters and noted that the meeting would take place on November 4th due to the Veterans Holiday.</b>			
<b>IX. BOARD LETTERS (discussion and possible action): None.</b>			
<b>X. REPORTS</b>			
A. AIS Council	No report		
B. Membership Committee	Julie had positive updates as two members will be up for a vote today. There are still two unfilled recipient positions; IHSS outreach will continue, and a handful of people are interested in joining. She welcomed Ethel at her first official meeting. At the last meeting, there was a recommendation that an individual that consistently attended		

	the meetings be invited to join the Committee. Julie reached out to this person, and there is no interest in officially joining the Committee.	
C. IHSS	Julie introduced Mayra Madrigal and Aida Leon, who work in IHSS, on Elsa's behalf. They presented their professional backgrounds.	
D. UDW	Chris said the PPE and the food distributions would continue next week all throughout the County. UDW is participating in the PRIDE Parade on July 16, 2022. The Union won the Workers Fairness Credit and will have electronic timesheet in-person training twice a month.	
E. CICA	Nadine said the Budget Ask did not pass. She said that CICA is putting a legislative committee together to start working on creating a bill and getting funds for next year. They had training this past Wednesday on "State Government 101 Legislation"; it is a two-part training and the next training is the first Wednesday of August.	
F. Public Authority	Thomas reviewed the Advisory Committee financial report and mentioned the Committee's additional expenses: the CICA dues and Robert's Rule of Order books. The information needs to be adjusted to reflect these expenses. Thomas also presented a list of allowed and those that are not allowed. Shirley asked for assistance and that the document be read out loud due the smaller print. Diana read the document and Thomas answered questions from the committee members. Thomas then presented a draft of the Committee's Annual Report to the Board of Supervisors and reviewed each page. He also reviewed the CAPA Legislative Report and answered questions from the members. Thomas confirmed that the Public Authority's Budget has been approved which resulted in adding twelve new positions.; The majority of the positions are frontline staff that will work closely with the public. He then mentioned that Diana will be transferring to the PA Human Resources department and that the new Administrative Assistant will take over for the Committee meetings once hired. Lastly, he commented that there was an offer from Jordan Marks of the County Tax Assessors Office to give a presentation; Nadine suggested scheduling it for October.	

**XI. PRESENTATION (discussion and possible action).**

**A. San Diego County Office of Emergency Services. - Marielena Castellanos –** Marielena presented herself as a relatively new person in her position with lots of knowledge. Before the meeting, she sent Diana Personal Disaster Plan Booklets for each member. She mentioned that to reach the Office of Emergency Services, please visit their website at [www.ReadySanDiego.org](http://www.ReadySanDiego.org). Marielena talked about the booklet and said it was available via the website. She highlighted the importance of having a network of people who can help you during an emergency. There are a lot of preparation steps and she directed individuals to visit the website. She recommended having supplies ready to that will last you three to five days and talked about the importance of being informed. Some of the resources available are AlertSanDiego or [www.getconnected@sandag.org](mailto:www.getconnected@sandag.org). For internet access, she referred the Committee to call 211. Finally, Marielena answered several questions from the committee members.

**XII. OLD BUSINESS (discussion and possible action):**

- A. Committee Fiscal Report:** Thomas talked extensively about the report in his presentation.
- B. Goals Review:** Nadine presented the goals and discussed the possibility of having an "Open Table Talk" similar to the Los Angeles PASC (Personal Assistance Service Council), which is their version of the Public Authority, implemented in San Diego. Shirley suggested sharing the information with others on the County's television channel. **Nadine asked**

**Shirley to provide the County television information.**

**XIII. NEW BUSINESS (discussion and possible action):**

A. **Voting New Member:** Rusty was introduced as a potential new member at the last meeting. Nadine and Antonio interviewed Rusty and are impressed with his involvement with the Community. Rosemarie made a motion to accept Rusty Krumm as a new consumer member. Marissa second it. With six votes and two abstentions **motion passed**. Shirley motioned to accept Yolanda Ivy as a new member after one full-term hiatus. Marissa second it. With seven votes and one abstention **motion passed**.

**XIV. PUBLIC COMMENT:** A member of the public thanked the Committee for the report presented earlier and for the presentation from the San Diego County Office of Emergency Services. She commented that she was glad to be part of it.

**XV. MEMBER COMMENT:** Shirley asked about the election of officers, in particular the Vice-chair election. After a brief discussion, she asked for a printed copy of the Bylaws mailed to her residence. **Diana will mail her the Bylaws.** Marissa announced the San Diego People First Event on August 26-27, 2022. **Diana will send an email with additional information about this event.** Ethel attended the Memorial Park event where Supervisor Nora Vargas was present. Lastly, she plans to attend July 16 PRIDE parade.

**XVI. NEXT MEETING AGENDA:** To be determined.

**XVII. ADJOURNMENT:** Rosemarie adjourned the meeting at 2:55 pm.

Minutes respectfully submitted by Diana Montellano.